



NOTIFICATION DATE

Date Stamp:

(Form received on)

CLIENT APPLICATION FOR LEAVE OF ABSENCE

Client Name:

Date(s) of Absence: FROM..... TO.....
(First day of absence) (Last day of absence)

Reason for Absence (please tick applicable reason):

Doctor ☐ Dentist ☐ Holiday ☐ Hospital ☐ Sick ☐

Other (please give your reason):

.....

.....

Client Signature.....

Parent/Carer Signature.....

Date.....

Now please return this form to the general office at Midstream

For office use only

Transport notified **Instructor/1:1 notified**

Absence record form noted **Registers noted**